

7 Rivers Referrals Guidelines

- I. Officers
 - A. The Officers shall consist of the following positions
 1. President
 2. Vice President
 3. Secretary / Treasurer
 - B. Officers terms shall be for one year
 - C. Officers shall be elected by nomination and majority vote

- II. Meetings
 - A. Meetings will be held on Thursdays at 12:00 pm unless changed by a consensus of the members in the group
 - B. Meeting format
 1. Welcome and Introductions
 2. Marketing Tip of the Week
 3. Sales report
 4. Brief Business Presentation
 5. Extended Business Presentation
 6. Presentation of Business Opportunities
 7. Conclusion of Meeting

- III. Attendance Policies
 - A. Attendance at weekly meetings is strongly encouraged as this is when your referral network is built and business opportunities are presented
 - B. Members are limited to six missed meetings during a six month period
 - C. Any Member who misses a meeting shall pay \$5.00 to a periodic social hour fund
 1. Treasurer shall maintain this fund
 2. Treasurer shall collect money for missed meetings on the first Thursday of the month for meetings missed in the prior month

- IV. Fees
 - A. There is a one time initiation fee of \$20 which is used for supplies, materials and a periodic social hour gathering.
 - B. There is no annual fee
 - C. Missed meeting fee is \$5.00 as outlined in III(c) above
 - D. There may be periodic fees assessed at the discretion of the group for special projects.

- V. Membership approval / removal
 - A. To apply for membership, proposed member must submit a resume and list of references
 - B. New members are admitted into the group by virtue of a 2/3 vote of the membership approving the new member
 - C. Existing members may only be removed from the group by a $\frac{3}{4}$ vote of the membership

- VI. These guidelines may be modified at any time by an approval of 2/3 of the members of the group.